



KJSIT/ICC/ 152 /24-25

Date: 20/09/2024

INTERNAL COMPLAINT COMMITTEE

About Internal Complaint & Redressal Committee (ICC):

The Students and Staff of the Institute are the main stakeholders in any educational institution. Institute's endeavors all efforts to ensure transparency in all the activities at different stages for these stake holders. The Internal Complaint and Redressal Committee convene meetings periodically and takes steps to redress the grievances, if any, of students and staff.

Functions and Responsibilities of ICC:

- To Implement the policy relating to the prevention of all kind of harassments,
- To resolve complaints by the aggrieved and recommending actions to be taken by the Institute.
- To promote effective communication and collaboration among those responsible for compliance
- To ensure proper reporting of the complaints and their follow-up procedures
- To monitor emerging compliance trends and circulate the information as needed
- To ensure the redressal process is confidential, independent and based on principles of natural justice and has a clear timeline.
- To manage conflicts of interest appropriately.
- To assure that no victimization will result from making a complaint.
- To make recommendations to senior management as to any resources or actions required for Institute compliance.

Committee Members:

Sr. No.	Name	Designation
1	Dr. Vivek K Sunnapwar	Chairman
2	Dr. Harsha Mishra	Presiding Officer
3	Dr. Jayashree Khanapuri	Member Secretary
4	Mrs. Bhawana Gupta	NGO
5	Dr. Dhanshree Todarmalle	Member - Teaching
6	Dr. Vaishali Dabholkar	Member – Teaching
7	Dr. Hariram Chavan	Member - Teaching
8	Ms. Kavita Kadam	Member – Non Teaching

Dr. Vivek K Sunnapwar
Principal