



**SOMAIYA**  
**VIDYAVIHAR**

**K J Somaiya Institute of Technology**

An Autonomous Institute Permanently Affiliated to the University of Mumbai

KJSIT/SSC/671Z/23-24

Date: November 06, 2023

**SAFETY AND SECURITY COMMITTEE (SSC)**

**About Safety and Security Committee (SSC):**

The committee is committed to the safety and security of the stakeholders in the institute. Any untoward happenings inside the college premises and in the campus are monitored by the SSC. The SSC also helps students and staff gets aware of the safety requirements through notices, seminars and circulars.

**Functions and Responsibilities of SSC:**

- To develop and maintain the safe and secure environment in the campus.
- To maintain surveillance cameras, display and other security equipment.
- To maintain lift, electrical equipment and panels etc.
- To evaluate working of smoke detector and fire alarm systems.
- To maintain and display the correct sign boards at proper locations.
- To conduct evacuation drills during the sound of fire alarm.
- To train students and staff for the use of fire extinguisher during emergencies.
- To make the students aware about the availability of free medical counselor facility in the college.
- To encourage students to attend seminars, webinars and guest lectures related to effects of alcohol, drugs, relationship violence, gender bias etc.
- To monitor vigilance of security staff to avoid any misuse of infrastructure.
- To guide security staff to direct and help the disabled students and elder person to enter and exit from ramp entrance.
- To ensure that the security staff checks ID of students and enter details of visitors in the register.

**Committee Members:**

Sr. No	Name	Designation
1	Dr. Rajesh Meshram	Co-ordinator
2	Ms. Kavita Kadam	Member
3	Mr. Prakash Dhasade	Member
4	Mr. Nitin Urankar	Member

**Dr. Vivek K Sunnapwar**  
Principal

**Dr. Sunita R Patil**  
Vice Principal