

ROCEDURE FOR FIRST YEAR ADMISSION 2020-2021
(MS CAP, CAP-MI and All India Seats)

1. Candidates who have been allotted a seat will fill and submit the online pre-admission form available on institute website admissions.somaiya.edu. Steps for filling the form are given [here](#).
2. Candidates should visit the institute for confirming the admission along with necessary documents in original on or before the last date of reporting as per the schedule given by Maharashtra State CET Cell.
3. On reporting to the institute, Candidates will have to submit the all required documents in original (List is given below).

Sr. No.	Documents
1.	Allotment Letter from Mahacet portal
2.	Receipt cum Acknowledgement issued by E-scrutiny centre
3.	ARC Confirmation (Acknowledgement given by ARC)
4.	SSC (Std. X) Mark sheet
5.	HSC (Std XII) Mark sheet
6.	MHT-CET Score Card 2020
6.	JEE (Main) 2020 Paper-1 Score Card (If admitted through JEE Main basis)
7.	H.S.C. (Std. XII) Leaving Certificate/ Transfer Certificate
8.	GAP Certificate (in case HSC Passed before 2020)
9.	Domicile Certificate / Birth Certificate (Compulsory if Nationality is not mentioned on Leaving Certificate & also compulsory for Gujarati Linguistic Minority Candidates)
10.	Migration Certificate (in case of candidates passed H.S.C. examination from other than Maharashtra State Board)
11.	Performa "O" for Minority Candidate/ Minority Certificate as per DTE format.
12.	Income Certificate for TFWS, EBC & Reserved Category Candidates
13.	Caste Certificate (if required)
14.	Caste Validity Certificate (if required)
15.	Non-creamy Layer Certificate valid upto 31 st March, 2021 (In case of VJ / DT-NT(A)/NT(B)/ NT(C)/NT(D)/OBC and SBC)
16.	Defence Service Certificate Proforma – C (For Def-1 and Def-2)
17.	Defence Service Certificate Proforma – D / E (For Def-3)
18.	Any other Certificate (if required)

4. After verification and submission of the documents, the candidate's admission details will be entered in the Institute admission software.

5. A Somaiya ID and password will be generated and issued to the candidate through sms / mail in 5-10 minutes.
6. Using this Somaiya ID, candidate can login to the myaccount.somaiya.edu where candidate can find the link to do online payment. Using this link candidate can pay the fees. Fees can also be paid by the **Demand Draft** drawn on any Nationalised / Scheduled bank in favour of "**K. J. Somaiya Institute of Engineering & I. T.**" payable at Mumbai.
7. **Note that, admission is not confirmed till the payment of the fees is not received by the institute.**

Category-wise fees to be paid by the candidates is given below –

Category	Total Fees in Rs. including Other Fees ** Maharashtra State board Candidate	Total Fees in Rs. including Other Fees ** Other than Maharashtra State board Candidate (CBSE / ICSE etc.)
Open Category (CAP)	1,70,486	1,71,306
SC (CAP)	4,486	5,306
ST (CAP)	23,584	24,404
VJ/NT/DT SBC/SBC-A (CAP)	23,584	24,404
OBC/EBC (CAP)	97,035	97,855
TFWS (CAP)	23,584	24,404

** Other fees includes University Enrolment fee, E-Charges, Disaster Relief Fund, Students Insurance, Amartya Insurance, Sports & Cultural Activities, Cultural Activities Fund, Gymkhana Fees, Exam Fees, College I-card & Library Card charges, University eligibility charges, verification charges, processing fee etc. as applicable.

Note: Fee concession will be given only to those candidates who are eligible for concession as per rule prescribed by Government of Maharashtra and submit all required documents at the time of admission. In case, Competent Authorities does not approve the name of candidate for freeship / scholarship, he/she should pay the balance amount to the institute before the cutoff date given by the institute.

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(Dr. Suresh K. Ukarande)
Principal